**JOB OPENING – 20.5.2019**

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| **Sr. No.** | **Heads** | **Details** |
| 1. | Name of Employer | KB Global Carrier |
| 2. | Nature of Business | Logistics & Customs Clearing |
| 3. | Postal Address | 114 Kuber Complex, New Link Road, Andheri West, Mumbai -53. (Opp. Laxmi Industrial Estate) |
| 4. | Tele., E-mail & Website | Clearingforwarding15@gmail.com |
| 5. | Contact person’s name, designation, Tele. No. & e-mail | Karan |
| 6. | Vacancy description : | |
| .1 Position including nature of work | EXPORT- IMPORT DOCUMENTATION FEMALE STAFF:  1. Must Know Document Feeding in Visual Impex & Visual Accounts softwares (Softlink), and usage of Microsoft Word & Excel.  2. Good knowledge of LC, Commercial Invoice, Packing List, Shipping Bills (DEEC/EPCG/EDI/Draw Back) having minimum experience of 2-3 years in CHA line.  3. Good communication skills & command over English language.  4. Must be responsible & hardworking. |
| .2 Number of vacancies | One |
| .3 Approx. monthly compensation & other benefits | Around Rs.10,000/- per month. Experienced candidates may be eligible for higher salary. |
| .4 Location of Employment | New Link Road, Andheri West |
| .5 Any other details | **PREFERENCE will be given to candidates who are LIVING IN WESTERN LINE in mumbai.** |

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